

Grant Application Form (2017/2018)

Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

1 Organisation Details:

Organisation Name

Official or registered address

Telephone No Postcode:
E-mail:

Name of main contact Position

Does this person have official authority to submit this application? Yes No

Address for contact person if different from above

Telephone No Postcode:
E-mail:

Date organisation established or incorporated Type of organisation

If a Registered Charity, please give number VAT registration number (if any)

Is this application from a consortium of organisations? Yes* No

*If yes, please list included organisations:

2 Membership and Usage

Are you a membership organisation?

Yes

No

If yes, is membership open to all?

Yes

No

What is your current membership?

What are the annual membership fees?

3 Bank Account Details

Account Name

Thornton Dale Village Hall Council Management account

Sort Code

6 0 - 1 6 - 3 0

Account Number

7 7 8 1 7 4 9 4

Address

Natwest Pickering branch 6 market place pickering north yorkshire

Postcode

4 Project Details

Where will the project take place

Thornton Le Dale Village Hall

When is the project expected to:

Start

September

Finish

Please summarise your project (100 words maximum)

Thornton Le Dale Village Hall is a very valued community building and is currently used by Line Dancing two groups, parent, baby and toddler group twice a week, ukuleles, pilates, indoor bowls, karate, canasta card group, cubs and beavers, yoga, children's birthday parties, charity fundraising events and much more.

Thornton Dale Village Hall requires a secure and safe outdoor area with fencing with three gates to create a safe enclosed area, picnic benches for eating and extra outdoor entertaining spaces and three large planters and outdoor safety and security lighting and sockets.

By providing an enclosed outdoor area we will be able to offer hall users and groups that use the village hall more space and more opportunities for outdoor activities.

Why is the project needed?

The project is required as this is one of the things that hall users said would be most beneficial to them all and also that they would be an extra enclosed space to offer more activities to the hall users and local community.

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

We sent out questionnaires to all hall users and also asked people attending our fundraising events what they would like to see at the village hall and what would make the village hall better for them and there groups.

Please indicate how you will measure the success and impact of your project

We will send out another questionnaire four months after the works have been completed and then again after a year of the works been completed to see what response we get from people. We will also monitor booking increases at the village hall.

How does your project meet the priorities of the Council?

Please give details of any special fundraising activities for the project

We fundraise at the village hall throughout the year - this year we will be doing monthly pop up markets, a 3 day summer fayre, stall at the village show, coffee mornings and a christmas fayre - we will put something from each fundraiser towards this application.

5 For capital projects only

Is planning permission required?

Yes

No

If yes, please indicate status of the application with dates

Applied for:
(date)

Granted:
(date)

Outline, Full, Listed building

Does your organisation own the property for which you are seeking a grant

Yes

No

If no, do you have a lease on the property?

Yes

No

Please give the name of the person or organisation who own the building

The length of any lease and unexpired term:

6 Project Budget

Expenditure - List items of expenditure

Capital Costs	Amount (£)
Front fencing and a gate	£1,021.84
Back fencing and two gates	£1,062.05
Car park fencing	£614.41
Three planters = £159.15 each + Vat	£477.45
Four picnic benches = £125.15 each + Vat	£500.60
Outdoor lighting and sockets	£1,600.00
VAT	£ 957.27
Total Capital Cost (a)	£5,276.35
Revenue Costs (Community grant only)	Amount (£)
Total Revenue Cost (b)	£ 0.00
Total Cost (a+b)	£ 5,276.35

Income - please specify how you will pay for the project

	Amount (£)
Ryedale District Council Grant required	£ 5,000.00
Own funds	£ 1,233.62
Local fundraising	
VAT (if able to reclaim it)	
In Kind (eg volunteer time)	
Other	
Total Income (c)	£ 6,233.62

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date
 Name Position

*An electronic signature is acceptable and can be entered below:

Checklist

Please check that the following are included with your application

✓

Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules

Two years audited or otherwise certified accounts including your last complete financial year (if required)

Details of any research, or consultation, which has informed the development of the project

Evidence of match funding commitments, formal grant offer letters

Two competitive estimates for all capital works

Relevant plans and drawings

Business Plans and Annual report (if required)

Please return completed forms to: grants@ryedale.gov.uk